2026-27 Officers & Directors

HCAR Cares Mission Statement: *HCAR CARES, a 501(c)3 organization, founded by the Howard County Association of REALTORS® (HCAR), is dedicated to enhancing the quality of life for members of our community and beyond by strategically partnering with the organizations that address the community's needs.*

HCAR Cares Vision Statement: *HCAR Cares is a 501(c)3 nonprofit organization dedicated to improving quality of life for members of our community in Howard County, Maryland and beyond. In addition to community service projects, HCAR Cares fundraises and awards grants to organizations and groups who address food, shelter, health, safety, and cultural needs, among others.*

More information about the organization, its projects, and purpose, may be found at www.hcarcares.org.

History

HCAR Cares was born from the efforts of the Howard County Association of REALTORS® Community Outreach Committee, which was a collaborative effort of dues-paying HCAR members charged with serving the Howard County community in the name of the REALTOR® brand. The desire to expend the reach of these efforts led to the founding of HCAR Cares, which was duly incorporated under the laws of the State of Maryland on September 13, 2019. HCAR Cares sought Federal exempt status and ultimately was determined to be exempt under Section 501(c)(3) of the Internal Revenue Code.

Board of Directors

The HCAR Cares Board of Directors consists of five officers and 10 or more directors. The HCAR CEO serves on the Board as a non-voting member and the HCAR President annually appoints an HCAR member to serve on the Board as a liaison with the association.

Responsibilities of the Board

The HCAR Cares Board of Directors meets once per month via Zoom or in-person. The Board manages the business and affairs of HCAR Cares. Members of the Board are expected to participate in at least 75 percent of the organization's fundraisers and community service projects. Officers and directors serve two-year terms. All positions are unpaid.

Officers

- President: The President shall be the principal elected officer and, subject to the control of the Board, shall supervise and control the business and affairs of HCAR Cares. The President shall call a meeting of the Board, prepare an agenda for and preside at all such meetings, and perform such other duties as may from time to time be assigned by the

Officers. At the end of the President's term, they automatically become Immediate Past President.

- President-Elect: The President-Elect shall automatically become President upon the expiration of the then-current President's term(s). The President-Elect must have served as an Officer or Director for at least one year, unless otherwise determined by the Board.
- Secretary: The Secretary shall keep accurate records of the acts and proceedings of all meetings of the Board. The Secretary is responsible for preparation and maintenance of the records and reports of HCAR Cares and of attending and keeping minutes of all meetings. The Secretary shall send digital copies of all records and minutes to HCAR staff in a timely manner.
- Treasurer: The Treasurer, in collaboration with a contracted Certified Public Accountant and HCAR staff, shall be responsible for:
  - Collecting, receiving, and acting as custodian of all funds of HCAR Cares;
  - Assuring that true and accurate accounting of the financial transactions are made to the Board;
  - Overseeing the annual budget process.
- Immediate Past President: The Immediate Past President is the Board President from the preceding year and serves as a tie breaker vote in nominating and appointment proceedings.

Conflict of Interest & Confidentiality

Every Officer & Director will review and sign a Conflict of Interest Policy Document and a Confidentiality Agreement.

2026-2027 Appointment Process

- Applications for available seats on the Board will be available on Wednesday, September 2, 2026.
- The deadline to submit an application is Friday, September 25, 2026 at 5 PM.
- The HCAR Cares Nominating Committee will conduct interviews of all applicants, then propose a slate of Officers & Directors to the sitting Board during its last meeting of the year, which is Tuesday, October 6, 2026. The Board will then vote on whether to approve the proposed slate.
- The new Board will be sworn in at the first meeting of the new fiscal year, which is Tuesday, November 3, 2026.